



RUNCORN SAXONS FC



ACCREDITED
PART OF ENGLAND FOOTBALL

**Club Chairman**

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Club Secretary

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Club Welfare Officer

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Commercial

Si Newby
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Club Development Team – E: Dev@RSFC.co.uk Ciaran Clotworthy M: 07876752868 / Stuart Graham M: 07903950318

Complaints Procedure

This policy is fully supported by the Club Committee Officers who are responsible for the implementation of this policy.

*We do only
positive.* 😊

In the event that any member feels that he or she has suffered discrimination in any way or that the Club Policies, Rules or Code of Conduct have been broken they should follow the procedures below.

1. Report the matter to the Club Secretary secretary@rsfc.co.uk
Your report should include:
 - a. Details of what, when, and where the occurrence took place
 - b. Any witness statement and names
 - c. Names of any others who have been treated in a similar way
 - d. Details of any former complaints made about the incident, date, when and to whom made
 - e. A preference for a solution to the incident
2. A designated Club Discipline Committee will meet to hear all of the evidence and come to a decision as to what actions will be taken. The matter will be investigated fully and impartially by the Discipline Committee or whereupon the matter is deemed Welfare/Safeguarding, then the lead investigating officer will be the Club Welfare Officer.
3. The Club's Committee has the power to:
 - a. Warn as to future conduct
 - b. Suspend from membership
 - c. Remove from membership
4. This may also apply to any person found to have broken the Club's Policies or Codes of Conduct.

Rev 1 28/1/25

Review Date 28/1/27